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| Student Corporation |
| **Form to submit a project to the Student Corporation** |

**This form allows an acknowledged student association to submit a proposal to the** [**Student Council**](https://www.usi.ch/en/university/organisation/student-corporation/how-it-works)**.**

Please submit the form via e-mail at: [corporazione-studentesca@usi.ch](mailto:corporazione-studentesca@usi.ch) within the terms established by the call available in the [Calendar of the Corporation](https://www.usi.ch/en/university/organisation/student-corporation/updates/student-corporation-calendar)). The decision will be published on the [List of decisions](https://www.usi.ch/en/university/organisation/student-corporation/updates/list-of-decisions).

Your proposal hat to comply with [USI's Mission, Vision and Values](https://www.usi.ch/en/university/who-we-are/mission).

By submitting this proposal you accept:

* that the name(s) of the association(s) involved and the name and surname of the contact person here provided appear in the communications regarding the proposal and its procedure
* to forward your profile-related contact data and the other information provided to the Chancellery of the Corporation and through it to the Student Council, so that they may be processed within the Corporation's, within the limits defined by the regulations in force regarding the protection of privacy.

In general, the [USI Regulations on indemnities and compensation](https://www.desk.usi.ch/en/indemnities-and-compensation) applies to reimbursements.

If possible, purchase goods and services from suppliers based in the area.

**Association/s**

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| **Name of the Association  leading the proposal** |  |
| **E-mail** |  |
| **Partner student**  **associations** |  |

(Name only [acknowledged student associations](https://www.desk.usi.ch/it/elenco-delle-associazioni-studentesche-riconosciute). Other partners may be listed in the "Proposal" section)

**Contact Person**

Provide the personal information of one of the members of the Board of the Lead Association.

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| **Name** |  |
| **Surname** |  |
| **E-mail** |  |

**Proposal**

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| --- | --- |
| **Title** |  |
| **Description** |  |
| **Objectives** |  |
| **Benefits for the  student community** |  |
| If the participation of other partners that are not acknowledged student associations is contemplated, state the name of the partners involved. |  |
| As far as possible specify  for each partner a reference  person (first and last name) |  |
| In what capacity  (sponsors, co-organisers, ... )  will each partner be involved? |  |

**Budget**

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| --- | --- |
| **Budget needed (in CHF)** |  |
| **Estimate (in CHF), list in as much detail as possible the expected expenses to justify  the requested budget.** |  |
| **If the project has or foresees further forms of self-financing (tickets, presales, …), and/or further forms of support from  any entity (associations, bodies, companies, businesses, ...)  and in any other form  (financing, exchange of goods, sponsorship, ...), list the forms of self-financing, and/or supporting organisations and their respective forms of support.** |  |

Place and date