



## CAREER MANAGEMENT WORKSHOPS AUTUMN 2017

### *Prepare and manage your career*

A range of professional orientation workshops, held by the Career Service along with Human Resources professionals, to better prepare your future career.

Date	Activity	By	Time	Room
05.10.2017	How to write an effective CV Language: Italian/English	Ginsana	12.30 – 13.30	A-13
19.10.2017	From social media to interpersonal relationships: <i>transforming your network into professional opportunities</i> Language: Italian/English	Fondation IPT: Jeunes at work	12.30 – 13.30	A-13
09.11.2017	My CV is ok? come and review it with us ( <i>one-to-one meetings</i> ) Language: Italian/English	Career Service	12.30 – 17.30	251
16.11.2017	Meet the companies and learn how to be a successful candidate: <i>job gallery walk, CV checks, mock interviews, elevator pitch @ LNoC</i> Language: Italian/English	40+ Companies @ LNoC	18.00 – 22.00	Red Building
30.11.2017	Assessment: <i>are you a good fit for the job?</i> Language: Italian/English	Von Rundstedt	12.30 – 13.30	A-13
11.12.2017	Mock interview: <i>learn how to successfully prepare and handle a job selection process</i> Language: Italian	UBS Ticino	12.30 – 13.30	A-14
14.12.2017	Talent Management: <i>Develop your talents for your career</i> Language: Italian/English	Career Service	12.30 – 13.30	A-13

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