Università
della
Svizzera
italiana

International Relations and Study Abroad Service

Exchange Students Handbook 2019/2020

Welcome to USI!

We are pleased that you have chosen USI Università della Svizzera italiana as your study abroad destination. We wish you a pleasant and successful stay.

This guide provides you with all kind of practical information you may need for your experience at USI to be as enjoyable and productive as possible. Please feel free to contact our staff if you have any further questions.

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Introduction

Università della Svizzera italiana

Founded in 1996, Università della Svizzera italiana (USI) is one of the 12 certified public universities in Switzerland and member of swissuniversities.
USI is organised in five faculties: Architecture, Biomedical Sciences, Communication Sciences, Economics and Informatics; and is active in several study and research areas, among which: architecture, communication sciences, computational science, data science, economics, health studies, humanities, informatics, law, medicine and biomedicine.
The official language is Italian, but English is the second working language, used in the Faculty of Informatics, in many of the Master's programmes, in the Graduate Schools, and in professional Master courses. German and French are also used as tuition languages in a few specialist courses.

Through a network of teaching and research agreements and partnerships with sister Swiss universities and with major universities in Northern Italy, USI has established a virtual academic bridge between Northern and Southern Europe, paving the way for interuniversity Master courses, cross-border doctoral schools and research projects.
The development of research in the sectors of urban project, finance, healthcare communication, health economics, distance teaching and in several sectors of Informatics, has considerably boosted the number of postgraduates as well as funding for Swiss and European projects.
Its small size, the direct interactions between students and Faculty, the seamless mix of different disciplines, the generous space and the state-of-the-art technical infrastructure make USI the ideal place to study and conduct research.

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The Faculties

Mendrisio Campus	Villa Argentina Largo Bernasconi 2 6850 Mendrisio Switzerland	Academy of Architecture arc@usi.ch
Lugano Campus	Università della Svizzera italiana Via Buffi 13 6900 Lugano Switzerland	Faculty of Biomedical Sciences Office 406, Main Building decanato.med@usi.ch
		Faculty of Communication, Culture and Society Office 235, Main Building decanato.com@usi.ch
		Faculty of Economics Office 233, Main Building decanato.eco@usi.ch
		Faculty of Informatics Office 120, Informatics Building decanato.inf@usi.ch

Bachelor programmes

Mendrisio Campus	Architecture	180 ECTS, 6 sem. + 2 sem. of practice	www.usi.ch/en/barc
Lugano Campus	Lingua, letteratura e civiltà italiana	180 ECTS, 6 sem.	www.usi.ch/bllci (only in Italian)
	Communication Sciences	180 ECTS, 6 sem.	www.usi.ch/en/bcom
	Economics	180 ECTS, 6 sem.	www.usi.ch/en/beco
	Informatics*	180 ECTS, 6 sem.	www.usi.ch/en/binf
	Medicine**	180 ECTS, 6 sem.	www.usi.ch/en/bmed

* Teaching language: English.
** Students are matriculated at USI but attend classes at University of Basel. Teaching language: German.
All other Bachelor programmes are held in Italian.

Master programmes

Mendrisio Campus	Architecture**	120 ECTS, 4 sem.	www.usi.ch/marc
Lugano Campus	Lingua, letteratura e civiltà italiana	120 ECTS, 4 sem.	www.usi.ch/mlci
	Philosophy	120 ECTS, 4 sem.	www.usi.ch/map
	Finance	90 ECTS, 3 sem.	www.usi.ch/mfin
	Financial Communication	120 ECTS, 4 sem.	www.usi.ch/mfc
	International Tourism	120 ECTS, 4 sem.	www.usi.ch/mt
	Economia e Politiche Internazionali*	120 ECTS, 4 sem. Jointly offered with the Università Cattolica del Sacro Cuore (Milan)	www.usi.ch/mepin
	Economics	90 ECTS, 3 sem.	www.usi.ch/me
	Public Management and Policy**	120 ECTS, 4 sem.	www.usi.ch/pmp
	Management	120 ECTS, 4 sem.	www.usi.ch/mmg
	Marketing and Transformative Economy	120 ECTS, 4 sem.	www.usi.ch/mktg
	Corporate Communication	120 ECTS, 4 sem.	www.usi.ch/mcc
	Digital Fashion Communication*	120 ECTS, 4 sem. Jointly offered with the Université Paris 1 Panthéon-Sorbonne	www.usi.ch/mdfc
	Communication, Management and Health	120 ECTS, 4 sem.	www.usi.ch/mcmh
	Cognitive Psychology in Health Communication*	120 ECTS, 4 sem. Jointly offered with the Università Vita Salute San Raffaele (Milan)	www.usi.ch/mphc
	Media Management	120 ECTS, 4 sem.	www.usi.ch/mmm
	Informatics	120 ECTS, 4 sem.	www.usi.ch/msi
	Artificial Intelligence	120 ECTS, 4 sem.	www.usi.ch/mai
	Software and Data Engineering	120 ECTS, 4 sem.	www.usi.ch/msde
	Management and Informatics	120 ECTS, 4 sem.	www.usi.ch/mmi
	Financial Technology and Computing	120 ECTS, 4 sem.	www.usi.ch/mft
	Computational Science	120 ECTS, 4 sem.	www.usi.ch/mcs

* One (or more) semester is offered by the partner university.
** Teaching languages: Italian and English.

Switzerland and Svizzera italiana

Because of its location (landlocked by France, Germany, Liechtenstein, Austria and Italy), Switzerland has traditionally been and will continue to be at the crossroads of major international trade routes. From Switzerland you can reach many major European cities in two hours or less.

With its 400,000 inhabitants Zurich is the business hub of Switzerland and one of its three main financial centres. Bern (133,000 inhabitants) is the political capital; Basel (171,000 inhabitants) is home to renowned pharmaceutical and chemical companies; and Geneva (200,000 inhabitants) is the headquarters of numerous international organizations.
With its small population (8,484,100 people), Switzerland has four national languages: 62.6% of the population speaks Swiss German, a strong dialect of German; 22,9% speak French; 8,2% Italian, and 0.5% Romansh, a minority language spoken only in Canton Grisons. A small percentage of the population speaks non-national languages.

The Swiss Confederation is based on a federal system. Its present form was established by the 1848 Constitution. An historically evolved federal structure gives each of its 26 Cantons a considerable degree of political freedom and administrative independence. While Switzerland is not a member of the European Union (EU) it is economically and culturally integrated with it. In 2002, Switzerland became a member of the United Nations.

Switzerland's famous mountain ranges largely determine the variety of local and regional microclimates. In the south, Ticino enjoys a mild, mediterranean climate, but the rest of the country mostly has a central European climate, with average temperatures typically in the low-to mid 20°C in the summer, and between 2° and 6°C in winter.

That part of the Swiss Confederation which lies entirely south of the Alps is known as "Svizzera italiana", Switzerland's Italian-speaking region. It comprises the whole of Canton Ticino and four valleys of Canton Grisons (namely Mesolcina, Calanca, Bregaglia and Poschiavo) for a total population of just over 350,000.
Lugano is the main city: it forms a conurbation of almost 64'000 inhabitants and is the third financial centre in Switzerland after Zurich and Geneva. Other towns worth mentioning are: Bellinzona (the seat of Canton Ticino's government), Locarno (renowned tourist centre), Mendrisio, and Chiasso.

Italian is the official language of this region: it is spoken by its local residents and used in all forms of official communication in the public sphere and administration. Most local people are to some degree fluent in French and/or German, rather less in English.

"Italophone" Switzerland blends cultural components that are typically Italian with a tradition of politics and administration that is unmistakably Swiss. Ticino has experienced a great expansion in tourism, and has fully integrated its role as a rail and road axis between North and South. The combination of these two factors has made Ticino open and receptive to different influences and able to act as a genuine bridge linking central Europe to the Mediterranean area.

Some of its attractive features and opportunities worth highlighting include: a rich selection of cultural events, a natural landscape of moving beauty characterised by its lakes (Lugano and Locarno are the main lakeside towns), but also for its mountains (good ski resorts for winter sports); and a temperate and sunny climate.

Population: Federal Statistic Office, 2017

Studying at USI

Exchange programmes

Exchange students are non-degree seeking students spending one or two terms in Lugano and Mendrisio within a mobility programme. Exchange students do not pay tuition or any other fee to USI (freemover excluded).

USI, through its International Relations and Study Abroad Service offers the following possibilities:

- Swiss Mobility programme
  For students matriculated in other Swiss universities who wish to study at USI one or two semesters.
- Swiss-European Mobility programme, SEMP (former Erasmus)
  For students coming from partner institutions to study at USI for one or two semesters, benefiting from a mobility grant. At present, USI has over 90 bilateral agreements with universities all over Europe.

  Switzerland will not participate as a programme country in Erasmus+ for the academic year 2019–2020. As a consequence, Switzerland will pay the scholarships for students doing an exchange at a Swiss university. Grants are awarded to individual students if all the necessary conditions are met. Students will be informed about the procedure for obtaining the grant once arrived in Lugano or Mendrisio. The precise monthly amount of the grant will be announced in due time, but it is likely to be similar to the one paid in the framework of the Erasmus+ programme. The grant is paid independently of the number of ECTS earned.

- International agreement programme
  For students coming from partner institutions outside of Europe with whom USI has established bilateral agreements to study at USI for one or two semesters. At present, USI has twelve international agreements.

- Freemover programme
  If the student's home university does not have a bilateral agreement with USI, the student can study at USI with a freemover status. Freemovers are fee-paying students from universities outside Switzerland who would like to independently organize their study semester at USI. At the Faculty of Architecture freemovers are not accepted. Fee payment is an essential condition for matriculating or renewing one's enrolment.

Entrance requirements

The main conditions for admission are the following:

- Exchange students must be enrolled in a university having signed a bilateral agreement with USI (freemover excluded);
- Exchange students may spend a minimum of one semester and a maximum of 2 semesters of study at USI;
- Applicants must provide evidence from their home institution that the exchange term is fully recognized and accepted as an integral part of their degree curricula;
- Exchange students must be nominated by their home university for an exchange term at USI (freemover excluded).

Application procedure, organisational aspects and reports written by former exchange students are available at:

www.usi.ch/en/academic-mobility-usi-incoming-students

Academic Calendar 2019-2020

Autumn Semester 2019	16.09.2019	Courses start
	20.12.2019	Courses end
Spring Semester 2020	17.02.2020	Courses start
	10-19.04.2020	Easter break
	29.05.2020	Courses end
Exams Sessions	07.01-01.02.2020	Winter session
	02.06-04.07.2020	Summer session
	24.08-11.09.2020	Autumn session (retake)*
	TBA	Mid-Term Exam Session**
Public Holidays	01.11.2019	All Saints
	08.12.2019	Immaculate Conception
	19.03.2020	Saint Joseph's day***
	10.04.2020	Good Friday***
	13.04.2020	Easter Monday
	01.05.2020	Labour Day
	21.05.2020	Ascension***
	01.06.2020	Whitsunday***
	11.06.2020	Corpus Domini***

Events: www.usi.ch/it/events

* Students enrolled in the Autumn and Spring Semester who fail one or more exams may apply to retake the exams during the supplementary Autumn session.

** Mid-Term Exam Session (Faculties of Communication, Culture and Society and Faculty of Economics): In the Master's programmes, in addition to the winter and summer examination sessions, there are normally two mid-term examination sessions. The decision on whether to hold a mid-term session is taken from one semester to the other and is communicated to students by e-mail with the dates and deadlines.

*** At the Academy of Architecture classes are not suspended during public holidays.

Study outline

Guest/exchange students are free to attend a variety of classes, both at undergraduate and graduate levels.
Although they are enrolled in a faculty they are entitled to attend classes and sit examinations in the other faculties too. Overlapping of classes and of final exams is highly possible in case the student chooses courses offered by different faculties and/or at different levels. Exams can be taken only on the official dates.
No special exam session will be organized and it is not possible to ask for rescheduling or extra-muros exams. Therefore we strongly advise not to choose courses offered by different programmes, faculties and/or at different levels.
Students must submit a learning agreement before the beginning of the semester (at least two weeks before the beginning of the semester for students interested in taking courses held in the Masters in "Management", "Marketing and Transformative Economy" and "Corporate Communication" and undergraduate students who wish to attend graduate courses) to the International Relations Service, in order to check if the attendance is possible and entry requirements are met.
The definitive course programme is available about one month before the semester starts.

Bachelor: www.desk.usi.ch/en/orario-dei-corsi-bachelor
Master: www.desk.usi.ch/en/course-schedules-master

Study advisors and information about the study programmes:

Academy of Architecture

Ms. Fabiana Bernasconi, fabiana.bernasconi@usi.ch
The study programme and the schedules of the lectures will be published in the beginning of September on the website.

Note: Students who have completed the 1st year Master at their home universities will be enrolled in the 1st year Master at the

Academy of Architecture. No enrolment in the 2nd year of Master programme. “Design Studio”, 2nd year Master programme, no access. Theoretical courses of Master programme: application needed. Some theoretical courses of Master programme: limited admittance.
No registration required for Bachelor programme theoretical

Faculty of Communication, Culture and Society

- Bachelor in Communication Sciences
  Dr. Stefano Giacomelli, stefano.giacomelli@usi.ch
- Bachelor in Lingua, letteratura e civiltà italiana
  Dr. Silvia Cariati, isi.com@usi.ch
- Master in Cognitive Psychology in Health Communication
  Ms. Teresa Cafaro, teresa.cafaro@usi.ch
- Master in Communication, Management and Health
  Ms. Teresa Cafaro, teresa.cafaro@usi.ch
- Master in Corporate Communication
  Ms. Chiara Kruesi; chiara.kruesi@usi.ch
  Note: students must refer to the courses description to verify if prerequisites are needed and/or if there is a limited number of participants.
- Master in Digital Fashion Communication
  Dr. Nadzeya Kalbaska, mdfc@usi.ch
- Master in Lingua, letteratura e civiltà italiana
  Dr. Johanna Miecznikowski-Fuenfschilling, isi.com@usi.ch
- Master in Marketing and Transformative Economy
  Ms. Chiara Kruesi; chiara.kruesi@usi.ch
  Note: students must refer to the courses description to verify if prerequisites are needed and/or if there is a limited number of participants.
- Master in Media Management
  Dr. Zhan Zhang; zhan.zhang@usi.ch
- Master in Philosophy
  Dr. Damiano Costa, damiano.costa@usi.ch

Faculty of Economics

- Bachelor in Economics
  Prof. Edoardo Beretta, edoardo.beretta@usi.ch
- Master in Economia e Politiche Internazionali
  Prof. Edoardo Beretta, edoardo.beretta@usi.ch
- Master in Economic Policy
  Ms. Lucia Bassetti, lucia.bassetti@usi.ch
- Master in Finance
  Ms. Katia Mué, katia.mue@usi.ch.
  Note: prerequisites only apply to local USI students, yet they might provide an indication of the requested basic knowledge to properly follow a course and successfully sit the examination.
- Master in Financial Communication
  Dr. Carlo Raimondo, carlo.raimondo@usi.ch
- Master in International Tourism
  Eva Vroegop, eva.vroegop@usi.ch.
  Note: students must attend all lectures of the course chosen. No access to the Tourism Consultancy Project and Study Tour.
- Master in Management
  Ms. Chiara Kruesi; chiara.kruesi@usi.ch
  Note: students must refer to the courses description to verify if prerequisites are needed and/or if there is a limited number of participants.
- Master in Public Management and Policy
  Ms. Lucia Bassetti, lucia.bassetti@usi.ch

Faculty of Informatics

Faculty Dean’s Office, Ms. Elisa Larghi, decanato.inf@usi.ch
Note: Students must refer to the Faculty’s website for the courses offered and possible prerequisites for individual courses.

Required workload

The workload per semester is 30 ECTS credits. There is no workload requirement for guest students. Credits are awarded only for passed exam.

Approval of the study plan

The study plan or outline must be approved by the relevant Faculty or Department of the home institution. All students have to make sure that any examination paper taken during the exchange term will fulfil the requirements of the original degree programme.

Course registration and course registration platforms

Academy of Architecture

Detailed instructions will be provided by e-mail in July / August (Autumn semester) or in January / February (Spring semester). The course registration will take place via online application for:

- Election of all studios design courses (Bachelor and Master)
- Registration of Master theoretical courses.

https://sv.arc.usi.ch

Faculties of Communication, Culture and Society and Faculty of Economics

The international Relations Service will assist exchange students with the course registration procedure (NetID credentials will be distributed to the exchange students upon arrival):
Student Portal GESTU

https://ssl.lu.usi.ch/newgestu/Login.aspx

Course platform iCorsi 3 (the platform enables students to download or consult teaching materials and take examinations online using the Safe Exam Browser programme):

www.icorsi.ch

Programme mailing list (enables students to receive all relevant communications, deadline: 1st of October for Autumn Semseter and 1st of March for Spring Semester)

http://applicationcourses.lu.usi.ch

Faculty of Informatics

Students will be automatically pre-registered in the teaching platform based on the Learning Agreements submitted before their arrival. Once in Lugano, students will be able to edit their registrations until 6 weeks into the semester

http://teaching.inf.usi.ch

Once arrived at USI students must register in the course platform iCorsi 3, the platform enables students to download or consult teaching materials and take examinations online using the Safe Exam Browser programme. Access to the platform is via the personal NetID, that you will receive upon arrival.

www.icorsi.ch

Exam registration

Exam schedules are usually available one month after the beginning of classes; it is not possible to ask for rescheduling in case of overlapping and no special exam session will be organized. Students enrolled in the Autumn and Spring Semester who fail one or more exams may apply to retake the exams during the supplementary Autumn session.
Calendar and schedules are available at:

- www.desk.usi.ch/en/featured/tags/calendari-1028/tags/esami-1038
- www.arc.usi.ch/en/l-accademia/calendario-accademico

Study regulations

Study regulations are published on the International Relations Service website at the following link:

www.usi.ch/en/university/info/relint/exchange/incoming-students

European Credit Transfer System

ECTS credits are a value allocated to course units to describe the estimated student's workload to complete and facilitate the recognition of academic work. They reflect the workload needed by each subject in relation to the total volume of work required to complete a full year of academic study at the institution. In ECTS, 60 credits normally represent the workload of a year of full time study, generally distributed as 30 credits per semester. Remember that a Bachelor degree is worth 180 ECTS points, while a Master is worth 90-120 ECTS points.

Academic assessment system and transcript

At the end of the exchange term, the student will receive an official transcript of examination results: the certificate will show the full title of each course, the number of ECTS points value and the grade obtained. All examinations and the Master's thesis are evaluated and graded on a scale of 1 (minimum) to 10 (maximum), including half points (0.5). 6 is the pass grade. Examination results are released approximately 6 weeks after the end of the exams. An official transcript will be sent to the student's personal address and to the home university's exchange office by ordinary mail.

Language Requirements

English is the official language of instruction in many of the Master's programmes, and in the Faculty of Informatics. For non-native English speakers it is highly recommended to have a good knowledge of the English language. A confirmation of a B2 level of the European Council Reference Frame from the home institution is requested, and a C1 is recommended. The official language of instruction for the other Faculties and Departments of USI is Italian (not necessary for the Academy of Architecture). Generally speaking, foreign students attending undergraduate classes at the Faculties of Communication, Culture and Society, Faculty of Economics and Academy of Architecture should be

reasonably fluent in Italian to cope with the necessary coursework without too much difficulty.
Occasionally, some lectures and seminars are held in English, German, or French, and thus a basic understanding of one or more of those languages is recommended for successful studies.
Please remember that the language spoken locally is Italian.
Wherever possible, course material is made available in translation, too, for ease of reference. By previous agreement with the respective Professor, examinations may be sat in Italian, English or one of the other Swiss national languages (German/French).

Italian Language Courses

Being USI the only University of Italian language and culture in the Swiss Academia, since 2006 it is particularly committed in the organization of free of charge Italian language courses, both intensive and semestral. The programme is designed for USI students and USI professionals at all levels, who want to develop and improve their practical Italian skills. Each year about 600 USI students enroll in the Italian language courses.
Italian language courses do not count towards a degree at USI. Only SEMP (ex Erasmus), Swiss Mobility and International Exchange students are entitled to receive ECTS points after having passed the final test and attended at least the 75% of the course. 2 ECTS points are assigned for the intensive courses and 1 ECTS point for the semestral courses. For language courses the evaluation is expressed by a binary system (Pass or Fail).

More information and application:

www.italiancourse.usi.ch

Registration begins in May (for Autumn semesters) and late November (for Spring semesters). For the smooth organization of the programme, students should register only if seriously interested.

Official Italian Language proficiency PLIDA

USI also offers an official Italian language proficiency test once a year in cooperation with Società Dante Alighieri in Italy. The PLIDA Certificate attests competence in Italian as a foreign language according to a scale of six levels.
The levels advance from A1 to C2 in progression of difficulty and correspond to the levels established by the Council of Europe.
For more information, please visit the webpage:

www.desk.usi.ch/en/convenzioni-certificati-di-lingua

Living on campus

The information below is published in alphabetical order.

Accessibility to the Campuses

The Lugano Campus, the Palazzo Canavée and the Mendrisio Library have been adapted for mobility-impaired individuals, with appropriate access ramps and facilities (WC, etc.).
For further information and assistance, please contact directly:
Pro Infirmis Luganese e Mendrisiotto
Via dei Sindacatori 1
6908 Massagno
tel + 41 91 960 28 70
fax + 41 91 960 28 88
ticino@proinfirmis.ch

ATM

Lugano Campus
An ATM is available in the main building (back entrance below the cafeteria).

Mendrisio Campus
There is no ATM on the Mendrisio Campus. The closest ATM is located at the Regional Hospital OBV (next to the Library).

Career

The University's Career Service aims at fostering exchange and contacts with the business world, and to acquaint students with the working environment, thus ensuring a smoother and successful transition from the academic world to the workplace.

The key activities of the Service focus on the following:
- Maintain a database with internships and job opportunities and weekly career newsletters;
- Personal advice on career guidance and preparation of the
- application file;
- Internship coordination;
- Coordination of scholarships for internships abroad;

- Company presentations;
- “Career Management Workshops” Meeting Cycle;
- White Night of Careers;
- Field Projects Coordination;
- USI Career Stories;
- Placement survey: monitoring of the professional opportunities of USI graduates.

www.usi.ch/en/career

Copy Center

The Copy Center located on the Lugano Campus (Level 1, office 121):

- manages the printers on the Lugano Campus;
- is the focal point for the production, distribution and sale of course materials on the Lugano Campus;
- provides a thesis printing and binding service (subject to a fee).

Contact:
tel + 41 58 666 45 86
copycenter@usi.ch

To access students’ printers, please refer to section “Printing” on page 22.

Equal Opportunities Service

The Equal Opportunities Service undertakes activities aimed at ensuring and promoting an inclusive, transparent and non-discriminatory environment for studying and working at USI.
Notably, the Service:

- Supports students with specific needs;
- Provides support, also of financial nature, to students who need to combine university and family life;
- Encourages the choice of non-stereotypical study and career paths, also through the provision of scholarships;
- Organizes events and activities aimed at enhancing and spreading, within and outside the USI community, a culture of equity and diversity.

www.usi.ch/en/equal-opportunities-usi

Food

Lugano Campus

The Lugano Campus cafeteria (commonly called “mensa” in Italian) is located in the main building and is open Monday to Friday from 7:45am to 5:30pm. It offers a choice of three daily menus (price for student):

- Daily special at CHF 11.00
- Pasta at CHF 7.50
- Vegetarian at CHF 10.00

The menu prices are subject to change.

To benefit from reduced prices, when asked you must show your student ID card.
The cafeteria is closed during the Christmas holiday break and during the summer break (first two weeks of August).

The weekly menu is available at:
www.desk.usi.ch/en/menu-mensa-cafeteria-lugano-campus

Mendrisio Campus

Students can benefit from reduced prices at the Osteria Vignetta (Via Turconi, next to Villa Argentina – www.vignetta.ch) and at the Obivella Restaurant of the “Beata Vergine” the Regional Hospital of Mendrisio (next to the Library). For the special rates, student needs to show, upon request, the USI student card.

Housing

USI provides an accommodation service to help students in their search for a place to stay. The Office cannot guarantee accommodation to all students, but provides free one-to-one advice and information on what is available.
Further information on housing is available at www.desk.usi.ch, the portal with all practicalities for the USI community:

- Accommodation at USI
- Rental listings database
- Casa dell’Accademia
- Aristotle College
- Useful information on Swiss regulations
- Advisory services for tenants
- FAQ

www.usi.ch/en/housing

Exchange students seeking accommodation for the duration of their study semester in Lugano or in Mendrisio are invited to contact the Housing Service directly by e-mail, for personal advice:

- Lugano Campus: alloggi@usi.ch
- Mendrisio Campus: alloggi.me@usi.ch

To helps students seeking for an accommodation, USI has a Facebook page where messages from students who are looking for a roommate or are leaving their flat/room are published.

Lugano Campus: www.facebook.com/usialloggi
Mendrisio Campus: www.facebook.com/usialloggimendrisio

Internet Connection / Wi-Fi

The following Wi-Fi networks are available for Internet access:

- USI Wireless (all campus)
- USI (all campus)
- USI-5 (only certain areas of the Lugano campus)
- USIGuestHouse (Lugano Campus - Palazzo Lambertenghi)
- eduroam (all campus)

USI Wireless is a network accessible to all, with an online time limit of four hours per session. To log in, follow the instructions on the page you see when you first access it. To access the other networks, you need USI credentials or credentials from other universities (eduroam).

IT Support

Lugano Campus
For assistance with any IT device or system, contact:
Help Desk Lugano Campus
Main building, office 164
itsupport.lu@usi.ch
tel + 41 58 666 46 10
Opening hours:
Monday to Friday from 8am to 12pm and from 1pm to 5pm.

Mendrisio Campus
For any issues related to IT infrastructures, the network, access to systems, payments of prints and supply of papers or inks for printers please contact itsupport.me@usi.ch.

Laboratory for Models
Mendrisio Campus

The Academy of Architecture also has 2 laboratories (Palazzo Turconi and Palazzo Canavée) where students can learn to operate the various technical equipment for creating models of their design projects. In order to use these machines, students are required to take a 2-hour introductory course.

Libraries

The libraries hold a wide collection of books and periodicals in USI's areas of study, providing individual study spaces and photocopying services.

University Library Lugano
Opening hours:
- Monday-Friday: 9am-10pm
- Saturday: 9am-12.15pm

During the exam sessions, the library has extended opening hours on: Saturday and Sunday 9am-6pm.
The opening hours are reduced during the summer time.

https://en.bul.sbu.usi.ch

Academy of Architecture Library
Opening hours:
- Monday-Friday: 9am-8pm
- Saturday: 10am-5pm

Special schedule during the exam preparation period.
Reduced opening hours during the summer holidays.

http://biblio.arc.usi.ch/en

Lost and Found

Lugano Campus
For all lost items, contact the reception of the main building (ground floor at the entrance) according to the opening hours 10am-12pm and 2pm-4pm

Mendrisio Campus
For all lost items, contact the reception of Villa Argentina according to the opening hours 10am-12pm and 1.30pm-3.30pm

Monthly Budget

Accommodation (shared single room or one-bedroom apartment)	CHF 450/800
Food and other household expenses	CHF 450
Health Insurance (if required)	CHF 110/280
Public Transportation	CHF 50/100
Books and study materials	CHF 50
Free time expenses	CHF 200
Total / per month	**CHF 1'300/1'900**

This budget is an average of the monthly budget for a USI student, excluding however the one-off expenses such as residence permit, regional foreign office, security deposit, etc.

Parking

Lugano Campus
An underground car park is available on the Lugano Campus. It is possible to pay only with Swiss francs (CHF). Credit cards are not accepted.
Around USI there are a few blue zones available (maximum 1 hour) and white zones (CHF 2 per hour).
It is possible to rent a parking space, subject to availability, at the car park of the 'Ospedale Italiano'.

www.desk.usi.ch/en/parking-lugano-campus

Mendrisio Campus
There are no available parking spaces for students on the Mendrisio campus. Car parks are available in town.

Photography Laboratory
Mendrisio Campus

The laboratory offers students the opportunity to take photographs of models and projects carried out in the ateliers. It is located in the Canavée building (floor -1) and has a photographic studio and a workspace equipped with the related materials (panels, black cloth, continuous light headlights). The request for use of the Laboratory must be forwarded to:

www.aule.usi.ch/prenotazione

Printing

Lugano Campus

Students may use the following printers:

USI_Students	Main Buildiing 1° floor	• Room 156 • Room 157 • Room 159
USI_Laser	• Main Building 1° floor • Biblioteca 5° floor • Informatics Building	• Room 128 • Master's students area • 1° e 2° floor

Students may print only in A4 format, in black and white. They are entitled to 1,000 free printouts per semester. You can consult an overview of your printouts on your system profile USILuNET (to access the page from outside the campus IT network, you need to log in with your CAMPUS account).

Mendrisio Campus

Students can use all printers and plotters located in common areas. There are two types of printer available: - laser, for small sizes (A4 - A3) - inkjet plotter for large formats (> A3). All prints / photocopies are deducted from an initial printing credit assigned to each student at the beginning of the academic year. The remaining credit is automatically displayed on the screen each time you log in on the faculty PCs.

Psychological Counselling Service

The Psychological Counselling Service offers a counselling service in cooperation with the ATP, the association of psychologists in Ticino, to help students in need to seek professional support. Emotional distress may come in different forms and degrees, from a short term to a more complicated and long-lasting discomfort. When a disorder or a problem interferes with one's daily routine affecting relationships, family, the workplace or school, seeking assistance from a qualified psychologist is certainly an option. Counselling is not a free of charge service; supplemental health insurance will cover the fees for Cantonal appointed qualified psychotherapists. USI will cover the fees for the first session.

www.desk.usi.ch/en/psychological-counselling-service

Sosta Project

The general objective of the "SostA... towards a sustainable university" project is to achieve environmental, economic and social responsibility at USI.
The specific objectives are:
to improve energy efficiency;
- to introduce and strengthen sustainability criteria in daily manage-
- ment and purchasing;
  to raise the awareness of the USI community;
- to guide USI towards a sustainability model.
- As part of the project, useful information is available concerning sustainability (rubbish collection, water and energy consumption), mobility arrangements (bike sharing in Lugano and Mendrisio) and other aspects.

www.sosta.usi.ch

Sport

A Service for Sport and Leisure has been created to promote joint sporting activities between Università della Svizzera italiana and the University of Applied Sciences of Southern Switzerland (SUPSI) and to coordinate local members' participation in national and international university sports events.
The Sport Service USI/SUPSI organizes several sport activities addressed to the university community (students, PhD, academic and non academic staff). The goal is to create adequate opportunities to complement the intellectual or office-based routines with an attractive offer enhanced by social and cultural components.
The programme includes courses and special events offered throughout the academic year, as well as between semesters, with a selection of weekly activities, training courses, camps and events.
Sport Service USI/SUPSI provides equipment for many sport activities and relevant facilities, e.g. for water sports, and has a few agreements and facilitations with several partners.
To be able to use the services and equipments of the Sport Service it is necessary to purchase the sport card by subscribing on their website. It guarantees a multitude of advantages and reduced prices in the activities of the sports programme.

www.sport.usi.ch

Start-up

The Start-up Promotion Center assists people or teams intending to turn an innovative idea or project into an entrepreneurial activity, helping them:
to define the idea, estimate its risks and opportunities and turn it
- into a project;
  to develop a sound and effective feasibility study;
- to extend and analyze the range of possible solutions;
- by following their activity right through the set-up and the develop-
- ment and consolidation phases of the project.

www.cpstartup.ch

Student Card

The student card provides proof of enrollment at USI, it is delivered at the student's arrival from the International Relations Service.

Lugano Campus

The card enables students of the Faculties of Communication, Culture and Society, Faculty of Economics and Faculty of Informatics to:

- renew their enrolment automatically;
- access the common areas of the campus 24/7;
- use printers, make photocopies and scan documents;
- obtain up-to-date certificates;
- register for sport activities;
- register for the bike sharing service;
- benefit from a variety of promotions.

Mendrisio Campus

The student card allows students of the Academy of the Architecture to access the buildings on campus 24/7, to benefit from the Library loan and a few student reductions (OBV Restaurant, Osteria Vignetta).

www.desk.usi.ch/en/student-card

Study Areas

Lugano Campus

Study Areas	Main Building 1° level	• Room 156 • Room 157 • Room 159 • Room 128
COM and ECO Master students Area	Library 5° level	
INF students Area	Informatics Building Open Space	

All the study areas mentioned above are accessible 24/7 using your student card and are covered by the campus WiFi network. Access to PCs is granted with the CAMPUS account.
For further information on study and relaxation areas on the Lugano Campus.

www.desk.usi.ch/en/study-and-relaxation-areas-lugano-campus

Mendrisio Campus

Design atelier	• Palazzo Canavée • Palazzo Turconi
Computer area	Palazzo Canavée
Study Area	Library of the Academy of Architecture

USILuNet

Lugano Campus

USILuNet is the portal where the student can access a series of online services such as exams management, job offers, webmail, iCorsi platform, print summary, FAQ on how to configure your devices, etc. Each student has a personal USILuNet page.

www.usilu.net

Academy of Architecture, Mendrisio Campus

Faculty of Informatics
Lugano Campus

Academy of Architecture,
Mendrisio Campus

Academy of Architecture,
Mendrisio Campus

Parco Ciani,
Lugano

Skate park,
Lugano

Piazza Riforma,
Lugano

Parco Ciani, Lugano

Bureaucracy at a glance

		UE/EFTA Students		Non-UE/EFTA Students
Visa	○	Not mandatory	●	The procedure takes 1-4 months (Visa exempt countries see page 32)
Residence Permit	●	Within 14 days of arrival in Switzerland	●	Within 14 days of arrival in Switzerland
Resident's registration office	●	Within 8 days of arrival in Switzerland	●	Within 8 days of arrival in Switzerland
Health Insurance	●	Can be exempted	●	Can be exempted if the student can prove that their insurance complies with Swiss standards, i.e. that it is unlimited.
Third-party liability Insurance (RC)	●	If requested by the homeowners	●	If requested by the homeowners

Legend

○ Not mandatory
● Can be exempted
● Mandatory

Visa

The International Relations Service will assist exchange students with the procedure before the beginning of the semester.

EU/EFTA students do not need a visa to enter Switzerland.

Non-EU/EFTA students bound by a visa requirement must request a student visa to the Swiss Embassy or Consulate in their home country before entering Switzerland.

Some Non-EU/EFTA countries are visa exempt, check VISA requirements:

www.sem.admin.ch/sem/en/home/publiservice/weisungen-kreisschreiben/visa/liste1_staatsangehoerigkeit/leg_visum.html

All the necessary forms are available at the Swiss Embassies and Consulates.

To start the procedure, candidates must provide the admission letter from the International Relations Service.
The student will be asked to sign a "Students' financial means form" provided by the International Relations Service (a document declaring that the applicant has sufficient financial means to meet the costs of studying and living in Switzerland, as well as adequate accommodation, and that the student is aware of the obligation of leaving the country after completion of the study programme) which has to be returned via ordinary mail to the International Relations Service.

Students are expected to pay any visa fees charged by the Consulate or Embassy.

It is recommended that international students apply for admission as early as possible. Students will receive the visa to enter Switzerland only at the end of the procedure.

Note:
The visa process can take between 1 and 4 months. Entry into Switzerland is only possible after the application is approved.
A tourist visa for Switzerland and Schengen residence permit cannot be converted into a student permit after entering Switzerland.
Regardless of the visa, the student must apply for a residence permit.

For additional information on the visa requirements and procedure, please refer to the Federal Office for Migration, the representatives of Switzerland abroad or the cantonal authorities.

www.swiss-visa.ch/register/i210_select_country_view.action

Residence Permit

The International Relations Service will assist exchange students with the procedures upon arrival.

Foreign students wishing to stay in Switzerland during their study period must apply for a residence permit "L" for educational purposes. The application must be submitted within 14 days from arrival in Switzerland following the procedure.
After submitting the application, the candidate is free to live in Switzerland while awaiting the immigration authority decision. Please be aware that the Permit of stay usually arrives only after 2-3 months.
The permit allows students to work a maximum of 15 hours per week.
After signing a work contract the student must report to the above Regional Migration Office to make sure that all is in good order.
Foreign students residing in the frontier zone who return home daily do not need to apply for the Permit of stay.

www4.ti.ch/di/home-sp/servizi-online/permessi-per-stranieri/dimora-temporanea-l

Application procedure for EU/EFTA students and Non-EU/EFTA students visa exempt

- EU/EFTA students:
  "Richiesta nuovo permesso / cittadini EU/AELS", avvio.

- Non-EU/EFTA students visa exempt:
  Richiesta nuovo permesso / Cittadini Stati terzi (Non-EU/AELS) persona straniera in Svizzera, avvio.

  Once the online procedure has been completed, the student must print the form (single-sided) and send it together with the following required documents to:
  Ufficio della Migrazione
  via Lugano 4
  6501 Bellinzona

  - The printed form
  - Copy of the passport or ID Card
  - Enrolment certificate issued by USI
  - Standard declaration issued by USI
  - Copy of the health insurance exemption request form
  - Photocopy of the lease contract
  - Two passport-size pictures: the size should be 35x45mm, in color and not older than 6 months. You may smile but with a closed mouth.
  - The document «Notifica di Arrivo».

  Non-EU/EFTA students visa exempt may be asked to attach a motivation letter and CV including copies of relevant certificates and attestation documents in Italian language.

  Students will be invited for a meeting at the Lugano Migration Office (New Arrivals Service, Via Balestra 33) before being issued with a residence permit for educational purposes.

Application procedure for Non-EU/EFTA students holding a visa

Regardless of the visa, students must apply for a residence permit. Within 14 days of entry into Switzerland. Students must send the following documents to:
Ufficio della Migrazione
Via Lugano 4
6501 Bellinzona

- Signed Entry Authorization;
- Copy of the passport or ID Card;
- Copy of visa;
- Enrollment certificate issued by USI;
- Standard declaration issued by USI;
- Copy of the lease contract;
- Two passport-size pictures: the size should be 35x45mm, in color and not older than 6 months. You may smile but with a closed mouth.

Renewing a residence permit for educational purposes

The permit must be renewed each year, at least 14 days before it expires, following the procedure online:

www4.ti.ch/di/home-sp/servizi-online/permessi-per-stranieri/dimora-b

Richiesta rinnovo e/o modifica, avvio.

Residents' Registration Office

All foreign students and Swiss students residing in municipalities other than those where they are staying for study purposes must register to the town population office within 8 days of arrival in Switzerland.

For Lugano

Puntocittà
Via della Posta
6900 Lugano
tel + 41 58 866 60 00
puntocitta@lugano.ch

Opening hours:
Monday, Wednesday and Friday: from 7.30am-12pm
and from 1.30pm-5pm
Tuesday and Thursday: from 7.30am-6pm

For Mendrisio

Residents' registration office in Mendrisio
Municipio
Via Municipio 13
6850 Mendrisio
tel + 41 91 640 31 20
Opening hours:
Monday to Friday: from 10am-12pm and from 2pm-4pm
Thursday: 10am-12pm and 4pm-6pm

Health Insurance

The International Relations Service will assist exchange students with the procedures upon arrival.

Every person residing in Switzerland is required to have a health and accident insurance or to obtain the relevant exemption (see below) within three months from their first entry in Switzerland.

Compulsory health insurance covers the costs of the medical care in case of illness or accident.

Under certain conditions, students may be exempted from contracting compulsory health insurance in Switzerland.
This applies in particular to:

- students coming from EU/EFTA countries holding a European Health Insurance Card;
- students with private insurance in EU/EFTA countries who can prove that it complies with Swiss standards, i.e. that it is unlimited;
- students from Non-EU/EFTA countries who can prove that such insurance complies with Swiss standards, i.e. that it is unlimited.

Further information and forms for exemption request are available at:

www.desk.usi.ch/en/health-insurance-students

The completed form, together with a copy of the European Health Insurance Card (issued by the insurance company in the country of origin), shall be sent to the following address:
Ufficio dell'assicurazione malattia
Via Ghiringhelli 15a
6500 Bellinzona
Switzerland
tel + 41 (0) 91 821 93 16/19/20, or 91 55 or 92 92
fax + 41 (0) 91 821 92 99
malattia@ias.ti.ch

Advanced payment of fees in case of exemption.

In the event of an accident or a health problem, the student exempted from the Swiss insurance will be required to pay the expenses in advance (cash or credit card). Reimbursement - with the appropriate deductions - may be requested by sending a copy of the invoice and the European Health Insurance Card to the following address:

Istituzione Comune LAMal (Gemeinsame Einrichtung KVG)
Gibelinstrasse 25
Postfach
CH-4503 Solothurn
For information: www.kvg.org

Students who reside in Italy (border-zone residents who study in Switzerland and return to Italy every day) are subject to the regulations of their country of residence.
Emergency treatment is guaranteed in Switzerland but, at a later state, unless the patient is ready to pay upfront or is sufficiently covered, he/she is sent back home.

Swiss insurances

If the student does not qualify for an exemption or if their insurance coverage is not valid in Switzerland, they must purchase a private insurance policy.
All companies offer the same basic cover, but at different premiums. The premium will be based on the place of residence, the age and the level of deductible originally opted for.
By paying supplementary premiums, extra benefits may be obtained (for example, private room in hospital, special therapies, and indemnities).
The amount of premium payable can be reduced as the insured party accepts a higher compulsory annual excess (It., franchigia) or other limitations imposed by some companies.

Academic Care - Groupe Mutuel

USI has agreed, through CAST Consulenza Assicurativa Ticino SA, a group insurance policy for illness and accidents with Groupe Mutuel. The particularly convenient policy is named "Academic Care", and it is valid only for Non-EU/EFTA students aged below 40. Non-EU/EFTA students admitted to one of USI's study programme who are willing to subscribe to Academic Care will receive further information about the admission procedure by e-mail in the beginning of the semester. Academic care monthly fee is 105 CHF (145 CHF for students over 26 years) and will be paid in two yearly installments, one per semester.
More information and application:

www.desk.usi.ch/en/academic-care

Third-Party Liability Insurance

The liability insurance is optional but highly recommended.
This insurance protects people against unwilling damage caused to third parties, for example damages caused during sports activities, whilst renting an apartment or as a pet owner.

www.ch.ch

End of stay

The International Relations Service will assist exchange students with the procedures.

Student must notify the departure to Puntocittà, Migration office and Istituto delle assicurazioni sociali (if health insurance exempted) before leaving:

- Puntocittà:
  students must notify the departure to Puntocittà in Lugano or Residents' registration office in Mendrisio.

- Migration Office:

  www4.ti.ch/di/home-sp/servizi-online/permessi-per-stranieri/dimora-temporanea-l

  Students must fill in the form "Notifica di partenza", and send it by ordinary mail along with the residence permit.

- Istituto delle assicurazioni sociali:
  Student must send an e-mail to the following address announcing their departure: malattia@ias.ti.ch.

All exchange students are asked to complete an online survey and write a study report.

Free time and life outside of the campus

Bank Account

To open a personal bank account in Switzerland, students are required to present a valid passport or identity card and a certificate of enrolment issued by USI. Certain banks may ask for additional documents. It is recommended to open a student account, which generally offers a series of benefits.

Bicycle

With the student card, it is possible to activate a free annual subscription to the PubliBike bike sharing service available within the city of Lugano. One of the bike stations is located at USI's main entrance: the first 30 minutes, i.e. the time required to move from one station to another, are free of charge; after this period, the user will be charged a fee per minute.

At the Mendrisio campus, bike sharing is available to students only within the university campus.

Buses

The buses guarantee efficient mobility in the city of Lugano and the surrounding areas. In addition to the city buses, surrounding towns can be reached with the yellow coaches (Autopostale) or by the Lugano public transportation network (Autolinee Regionali Luganesi).
Detailed information on Lugano's public transportation (TPL) is available on: www.tplsa.ch (only in Italian).

In Mendrisio, city bus nr. 1, as well as a yellow 'Autopostale' coach, provide regular connections between the Academy and the cities of Chiasso and Como. Information on bus passes is available on the website www.arcobaleno.ch

For the transportation maps refer to the section "Where we are" on pages 42 and 43.

Car

In Switzerland, you must be at least 18 years old to obtain a driving license and driving is on the right.

For further information on the foreign driving licence (validity, change, etc) refer to the "Sezione della Circolazione": www.ti.ch/circolazione (only in Italian)

Post Office

Post offices now provide a variety of products and facilities: stamps, stationery, money transfers from abroad (international money orders are handled only by the main post offices) and other products. In addition, the Post Office offers the "PostFinance account" as an alternative to a bank account. To open an account at the Post Office, students are required to provide an identity document (passport or ID), a residence permit and a certificate of enrolment issued by USI.
For more information: www.postfinance.ch

Postal office Lugano Centre (main office)
Via della Posta
CH-6900 Lugano
Opening hours:
Mondays-Fridays 7.30am-7pm and Saturdays 8am-4pm

Postal office Mendrisio Station (main office)
Via Franscini
CH-6850 Mendrisio
Opening hours:
Mondays-Fridays 8.00am-6.30pm and Saturdays 8.30am-12pm

tel + 41 (0)848 888 888
www.posta.ch

Shops

The main supermarkets are open Mondays to Fridays from 8.30am to 7pm, Thursdays from 8.30am to 9pm, and Saturdays from 8.30am to 5pm (in the summer until 6pm). Smaller shops stay open until 6.30pm (also on Thursdays) and close on Saturdays at 5pm.

Telephone

To call Ticino from abroad, you must dial 0041 91 (land lines) and then the phone number.
In Switzerland, there are several mobile phone operators. Information on rates, subscriptions and prepaid cards may be obtained from the specialist shops throughout Ticino and at post offices. Generally, prepaid cards and contracts can be used with all standard GSM mobile phones on 900/1800 Mhz.

Train

Students can purchase a "Swiss Half-Price Card" from a Swiss Railway ticket office (www.sbb.ch/en) that entitles them to a 50% reduction on all train fares in Switzerland. Swiss Rail also offers season tickets at special rates for commuters, i.e. people who live just across the border in Italy and travel to Switzerland every day. Another train pass, "Binario 7", entitles the holder to travel for free

after 7pm until the last train (www.binario7.ch, only for students under 25).

USI Student Discounts

USI's students can benefit from the discounts and special rates showing the USI student card.
The list is available at:

www.desk.usi.ch/en/discounts-special-rates-and-offers

Useful Links

Lugano	Cantonal Library of Lugano	www.sbt.ti.ch/bclu
	City of Lugano	www.lugano.ch
	Lugano Tourism	www.luganoregion.com
	Medical Centre (Train Station)	www.centromedico.ch
	Dental Medical Service	www.croceverde.ch
	Hospitals (Civico and Italiano)	www.eoc.ch
	Lugano Migration Office (New Arrivals Service)	Via Serafino Balestra 33 6900 Lugano
Mendrisio	Cantonal Library of Mendrisio	www.sbt.ti.ch/bcme
	City of Mendrisio	www.mendrisio.ch
	Mendrisiotto Tourism	www.mendrisiottoturismo.ch
	Hospital "Beata Vergine"	www.eoc.ch
Ticino	Canton Ticino	www.ti.ch
	Ticino Tourism	www.ticino.ch/en
	Migration Office	Via Lugano 4 6501 Bellinzona
USI	USI Security number Lugano Campus	+41 58 666 4730
	USI Security number Mendrisio Campus	+41 58 666 5820
Other Usefull Numbers	Helpline (Volunteer Emotional Support)	143
	Traffic conditions	163
	Swisscom Info Service (fee liable)	1811

Emergency Swiss Numbers	General Emergency Number	112
	Police	117
	Fire Department	118
	Ambulance	144
	REGA	1414
	Roadside Assistance	140
	Toxicological Institute (in case of poisoning)	145

How to reach us

By plane

The Agno Airport is located about 6km from Lugano centre and 23km from Mendrisio. It offers flights mainly to Zürich.
www.lugano-airport.ch

Take the FLP train to Agno towards Lugano station.
www.flpsa.ch/en

For further information on arrivals by plane, please refer also on:
- Zürich-Kloten International Airport (CH - about 220km): www.zurich-airport.com
- Milano-Malpensa International Airport (I - about 80km): www.milanomalpensa-airport.com/en

By car

For Lugano Campus
Exit to Lugano Nord, follow "City centre" and then "USI" signage.

For Mendrisio Campus
Exit to Mendrisio and then "Accademia" signage .

By train

For Lugano Campus
From the train station take the bus number 6 (dir. Cornaredo, stop "Università")

For Mendrisio Campus
The Academy of Architecture is located a few steps away from the train station.

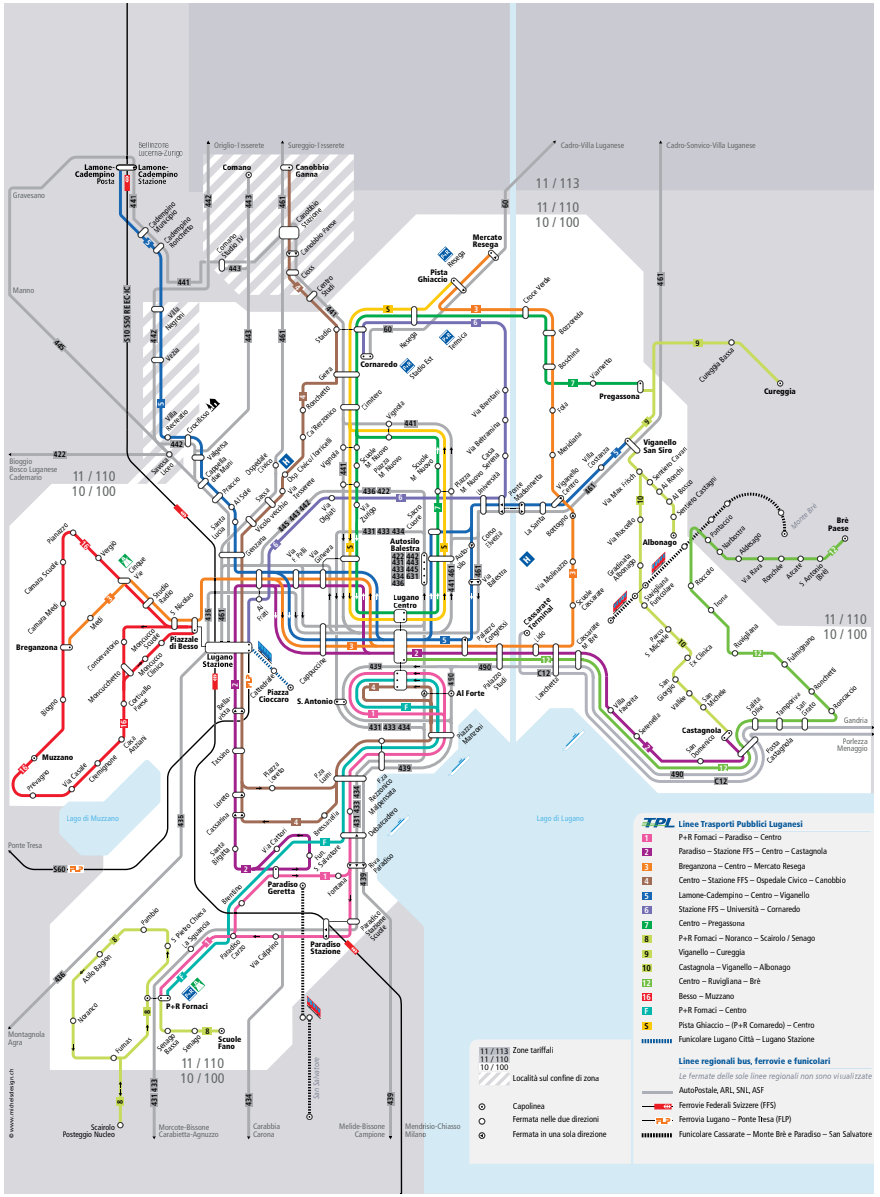
By bus

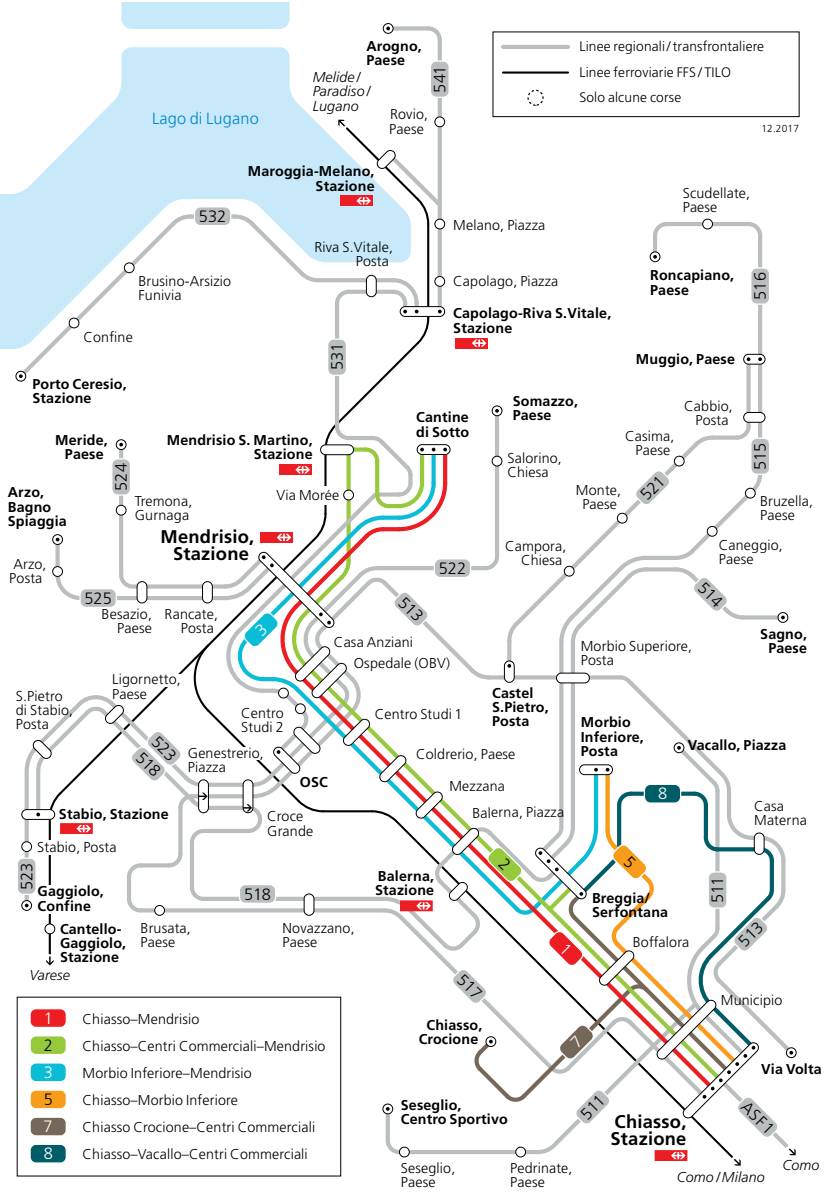
For Lugano Campus
- Bus number 6 (dir. Cornaredo) stop "Università".
- Bus number 5 (dir. Viganello) stop "Sacro Cuore" or stop "Università".

For further information, please refer to the map on page 34.

For Mendrisio Campus
- Bus number 1 and 2 (dir. Chiasso) stop "Ospedale B. Vergine".

For further information, please refer to the map on page 35.

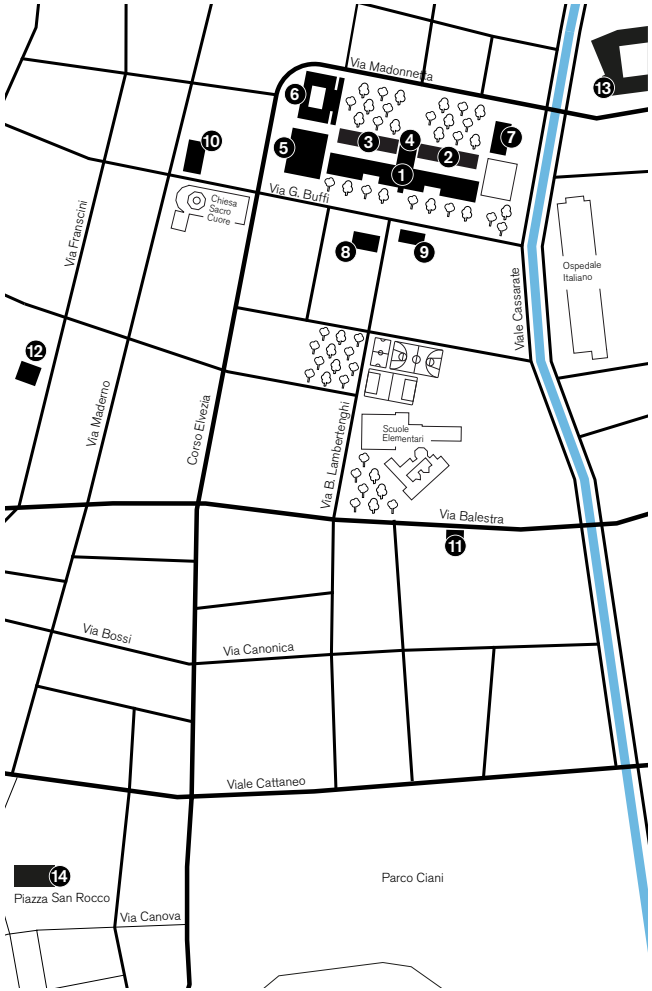

Lago di Lugano
Lago di Muzzano
11 / 113
11 / 110
10 / 100
Lugano Centro
Lugano Stazione
Piazzale di Besso
Piazza Cioccaro
S. Antonio
Al Forte
Cornaredo
Pregassona
Viganello San Siro
Albonago
Castagnola
Cureggia
Paradiso Stazione
Paradiso Geretta
P+R Fornaci
Scuole Fano
Scairolo Posteggio Nucleo
Mercato Resega
Pista Ghiaccio
Canobbio Ganna
Comano
Lamone-Cadempino Stazione
Lamone-Cadempino Posta
Breganzona
Muzzano
Gandria
Bré Paese
Monte Brè
Ponte Tresa
Origlio-Isserete
Sureggio-Isserete
Cadro-Villa Luganese
Cadro-Sonvico-Villa Luganese
Bellinzone Lucerna-Lungo
Gravesano
Manno
Montagnola Agra
Morcote-Bissone Carabietta-Agnuzzo
Carabbia Carona
Melide-Bissone Campione
Mendrisio-Chiasso Milano
TPL Linee Trasporti Pubblici Luganesi
1 P+R Fornaci – Paradiso – Centro
2 Paradiso – Stazione FFS – Centro – Castagnola
3 Breganzona – Centro – Mercato Resega
4 Centro – Stazione FFS – Ospedale Civico – Canobbio
5 Lamone-Cadempino – Centro – Viganello
6 Stazione FFS – Università – Cornaredo
7 Centro – Pregassona
8 P+R Fornaci – Noranco – Scairolo / Senago
9 Viganello – Cureggia
10 Castagnola – Viganello – Albonago
12 Centro – Ruvigliana – Bré
18 Besso – Muzzano
F P+R Fornaci – Centro
S Pista Ghiaccio – (P+R Cornaredo) – Centro
Funicolare Lugano Città – Lugano Stazione
Linee regionali bus, ferrovie e funicolari
Le fermate delle sole linee regionali non sono visualizzate
AutoPostale, ARL, SNL, ASF
Ferrovie Federali Svizzere (FFS)
Ferrovia Lugano – Ponte Tresa (FLP)
Funicolare Cassarate – Monte Brè e Paradiso – San Salvatore
Zone tariffali
Località sul confine di zona
Capolinea
Fermata nelle due direzioni
Fermata in una sola direzione


Linee regionali / transfrontaliere
Linee ferroviarie FFS / TILO
Solo alcune corse
12.2017
Lago di Lugano
Arogno, Paese
Melide / Paradiso / Lugano
Rovio, Paese
Maroggia-Melano, Stazione
Melano, Piazza
Riva S.Vitale, Posta
Capolago, Piazza
Capolago-Riva S.Vitale, Stazione
Brusino-Arsizio Funivia
Confine
Porto Ceresio, Stazione
Scudellate, Paese
Roncapiano, Paese
Muggio, Paese
Cabbio, Posta
Casima, Paese
Somazzo, Paese
Cantine di Sotto
Meride, Paese
Mendrisio S. Martino, Stazione
Salorino, Chiesa
Monte, Paese
Bruzella, Paese
Arzo, Bagno Spiaggia
Tremona, Gurnaga
Via Morée
Mendrisio, Stazione
Campora, Chiesa
Caneggio, Paese
Arzo, Posta
Besazio, Paese
Rancate, Posta
Casa Anziani
Ospedale (OBV)
Sagno, Paese
Morbio Superiore, Posta
Ligornetto, Paese
S.Pietro di Stabio, Posta
Centro Studi 2
Centro Studi 1
Castel S.Pietro, Posta
Morbio Inferiore, Posta
Vacallo, Piazza
Genestrerio, Piazza
Coldrerio, Paese
OSC
Mezzana
Balerna, Piazza
Casa Materna
Stabio, Stazione
Croce Grande
Stabio, Posta
Gaggiolo, Confine
Balerna, Stazione
Breggia / Serfontana
Cantello-Gaggiolo, Stazione
Brusata, Paese
Novazzano, Paese
Boffalora
Varese
Municipio
Chiasso, Crocione
Via Volta
Seseglio, Centro Sportivo
Chiasso, Stazione
Seseglio, Paese
Pedrinate, Paese
Como / Milano
Como
1 Chiasso–Mendrisio
2 Chiasso–Centri Commerciali–Mendrisio
3 Morbio Inferiore–Mendrisio
5 Chiasso–Morbio Inferiore
7 Chiasso Crocione–Centri Commerciali
8 Chiasso–Vacallo–Centri Commerciali

Campuses Maps

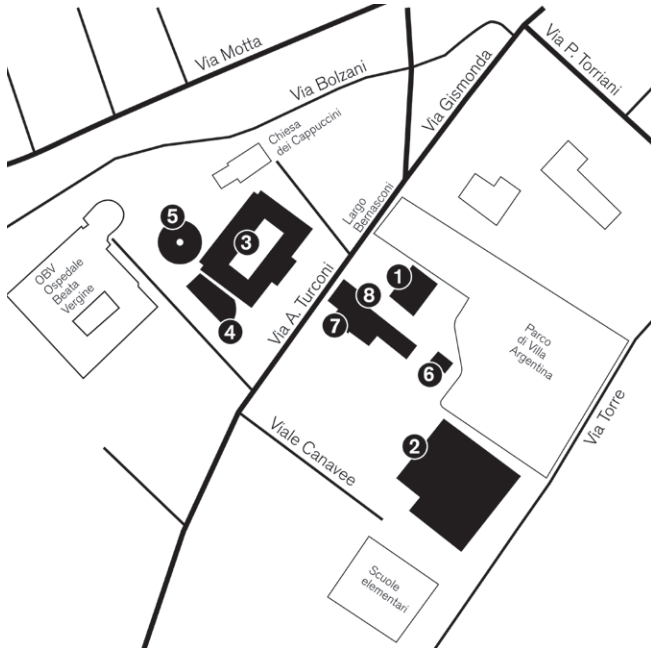
Lugano

1 Main Building
2 Red Building
3 Informatics Building
4 Auditorium
5 Aula magna
6 Library
7 Lab
8 Blue Building
9 Lambertenghi Building
10 Maderno Building
11 Balestra Building
12 Villa Saroli
13 USI/SUPSI Campus
14 Litorale



Mendrisio

1 Villa Argentina
2 Canavée Building
3 Turconi Building
4 Library
5 Teatro dell'architettura
6 Lab.Ti Laboratorio Ticino
7 ISA Institute for the History and Theory of Art and Architecture
8 Osteria Vignetta



Glossary
Glossario

English - Italian

A	accommodation	alloggio
	apartment	appartamento
	application	iscrizione
	attend (to)	frequentare
	attachment	allegato
	authenticate (to)	vidimare
	Autumn Semester	SA (semestre autunnale)
B	board	vitto
	book	libro
	borrow (to)	prendere in prestito
C	canteen	mensa
	car	auto
	car park	parcheggio
	card	tessera
	certificate / transcript	attestato
	city hall	municipio
	class	corso
	classroom	aula
	closing date	termine d'iscrizione
	compulsory	obbligatorio
	course catalogue	libro dei corsi
	course schedule	orario corsi
	course subject	corso
D	deadline	termine d'iscrizione
	dean	decano
	deductible	franchigia
	deposit	cauzione / caparra
	discount	riduzione / sconto
	dishwasher	lavastoviglie
E	elective	corso a scelta
	enclosure	allegato
	enrolment certificate	attestato di frequenza
	entry requirements	criteri d'ammissione
	excess	franchigia
	exchange	scambio
	exempt	esentare
	extra (service) charges	spese
F	Faculty Board	Consiglio di Facoltà
	fail (to)	bocciare
	fare	tariffa
	fee	tassa d'iscrizione
	flat	appartamento
	floor	piano
	form	formulario / modulo
	formal registration	immatricolazione
	free time	tempo libero
	freshman	matricola
	furnished	arredato, ammobiliato
G	grade	voto
H	health insurance	cassa malattia
	housing	alloggio
I	included / not included	incluso / escluso
K	kiosk	edicola
L	lab / laboratory	laboratorio
	landlord	proprietario
	leave of absence	congedo
	lend (to)	prestare
	lesson	corso
	let (to)	dare in affitto
	library	biblioteca
	lodger	subentrante
M	main building	stabile principale
	major / minor (area)	(area) maggiore / minore
	mandatory	obbligatorio
	mark	voto
	matriculation	immatricolazione
	meals	vitto
	Migration office	ufficio della migrazione
N	newsstand	edicola
	no classes on	sospensione corsi

	notes	appunti
	notice board	bacheca
O	official residence	domicilio legale
	one-room apartment	monolocale
	optional	facoltativo
	owner	proprietario
P	paper	elaborato
	parking lot	parcheggio
	pass (to)	superare, passare un esame
	post account / bank account	conto corrente postale /bancario
	plane	aereo
	phone	telefono
	photocopy / to photocopy	fotocopia/fotocopiare
	practice	esercitazione
	preferential rates	sconto / riduzione
	print (to)	stampare
	public transportation	trasporti pubblici
R	rate	tariffa
	reception	segreteria
	rent, rent (to)	affitto, affittare
	residence permit	permesso di soggiorno
	residents' registration office	controllo abitanti (PuntoCittà)
	room	stanza / locale
S	scholarship	borsa di studio
	share (to)	condividere
	shop	negozio
	Spring Semester	SP (semestre primaverile)
	statement	dichiarazione
	storey	piano
	studio flat	monolocale
	subscription	abbonamento
	sublet (to)	subaffittare
T	teaching timetable	orario dei corsi
	teaching / class	corso
	third-party liability insurance	RC (responsabilità civile)
	town hall	municipio
	train	treno
	transcript	attestato
V	vending machine	distributore automatico
	visa	visto
W	washing machine	lavatrice

A	abbonamento	subscription (newspapers, etc.)
		season ticket (transports)
	aereo	plane
	affitto, affittare	rent, to rent
	allegato	enclosure / attachment
	alloggio	accommodation / housing
	appartamento	flat, apartment
	appunti	notes
	area maggiore/minore	major / minor
	arredato, ammobiliato	furnished
	attestato	certificate / transcript (of exam results)
	attestato di frequenza	certificate of attendance / enrolment certificate
	aula	classroom
	auto	car
B	bacheca	notice board
	biblioteca	library
	bocciare	to fail
	borsa di studio	scholarship/grant
C	cassa malattia	health insurance
	cauzione / caparra	deposit
	condividere	to share
	congedo	leave of absence
	Consiglio di Facoltà	Faculty Board
	conto corrente postale / bancario	post account / bank account
	controllo abitanti (PuntoCittà)	residents' registration office
	corso	Class / course/lesson
	corso a scelta	elective
	criteri d'ammissione	entry requirements
D	dare in affitto	to let
	Decano / decanato	Dean / dean's office
	dichiarazione	statement
	distributore automatico	vending machine
	domicilio legale	official residence
E	edicola	newsstand / kiosk
	elaborato	paper / essay
	esentare	exempt
	esercitazione	practice

F	facoltativo	optional
	formulario / modulo	form
	fotocopiare / fotocopia	to photocopy / photocopy
	franchigia	deductible or excess
	frequentare	to attend
I	immatricolazione	formal registration / matriculation
	incluso / escluso	included / not included
	iscrizione	application / registration / enrolment
L	laboratorio	lab / laboratory
	lavastoviglie	dishwasher
	lavatrice	washing machine
	libretto corsi	course catalogue
	libro	book
M	matricola	freshman
	mensa	canteen
	monolocale	one-room apartment / studio flat
	municipio	town hall (building) / City Hall
	modulo / formulario	form
N	negozio	shop
O	obbligatorio	compulsory / mandatory
	orario dei corsi	teaching timetable / course schedule
P	parcheggio	parking lot / car park
	passare / superare	to pass
	permesso di soggiorno	residence permit
	piano	floor / storey
	prendere in prestito	to borrow
	prestare	to lend
	proprietario	owner / landlord
R	RC (responsabilità civile)	third-party liability insurance
	rinnovo	renewal
S	SA (semestre autunnale)	Autumn semester
	scambio	exchange
	sconto / riduzione	preferential rates / discount
	Segreteria	reception
	sessione esami	Exams session
	sospensione corsi	no classes on
	SP (semestre primaverile)	Spring semester
	spese	extra (service) charges
	stabile principale	main building
	stampare	to print
	stanza / locale	room

	subaffittare	to sub-let
	subentrante	lodger
	superare un esame	to pass
T	tariffa	fare / rate
	tassa d'iscrizione	fee (tuition fee)
	tempo libero	free time
	telefono	phone
	termine d'iscrizione	deadline / closing date
	tessera	card
	trasporti pubblici	public transportation
	treno	train
U	ufficio della migrazione	Migration office
V	vidimare	authenticate
	visto	visa
	vitto	board / meals
	voto	mark or grade

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Good to know

In Switzerland tap water is drinkable

230 V – 50 Hz

Standard CET or UTC/GMT +1 hour

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+41 (International call prefix 00)

Swiss Francs (CHF)

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International Relations and Study Abroad Service

Exchange Students Handbook

2019/ 2020

Università della Svizzera italiana

International Relations and Study Abroad Service

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